

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
October 16, 2012

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Jim Legner, Pete Kachel, Fred Schaefer and John Sybeldon, a quorum.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth, Assistant Zoning Inspector Jeffrey Kussow and Clerk-Treasurer Patricia Jahns.

On October 12, 2012 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Supervisor Pete Kachel led the Pledge of Allegiance.

Minutes: **Motion by Legner/Sybeldon to approve the minutes of the 10/2/12 regular Town Board meeting. Questioned and carried 5:0.**

Plan Commission Report & Recommendations – Docket #12-24: Paul Wirth, representing the Town of Rib Mountain Fire Department, requested conditional use approval for a modification of the site plan for the Public Safety Building located at 1555 Trillium Lane to include the construction of a training structure (known as a splash tower) per RMMC 17.056(3) (e) which treats all public service uses as conditional uses.

The Plan Commission recommended approval of the construction of a training structure (splash tower) located at 1555 Trillium Lane. **Motion by Schaefer/Sybeldon to approve conditional use approval for a modification of the site plan for the Public Safety Building located at 1555 Trillium Lane to include the construction of a training structure (known as a splash tower) per RMMC 17.056(3) (e) which treats all public service uses as conditional uses. Questioned and carried 5:0.**

Docket #12-25: Maureen Schreier requested conditional use approval for the construction of a 24' x 26' detached accessory garage for residential storage purposes to replace the deteriorating existing detached garage and reduce the side of the existing 13' x 16' garden shed accessory building to 13' x 13' at 2806 Arrowood Lane.

Conditional use stipulations for total accessory building area and total number of accessory structures restrictions as stated in RMMC 17.056 (8) (d) 3 a & b – Construction of more than one of each type of the three accessory structures (garages, carports and utility sheds) may be approved as a conditional use and construction of garages, carports and utility sheds in excess of 1,000 square feet gross floor area may be approved as a conditional use but shall not exceed 1,500 square feet. Jeff Kussow explained the current code only allows three accessory buildings. Approval of this conditional use request will allow four accessory buildings with a gross floor area of less than 1,500 square feet.

The Plan Commission recommended approval of construction of a replacement 24' x 26' accessory garage resulting in four total accessory buildings subject to using compatible

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
October 16, 2012

building materials and maintaining less than 1,500 square feet of total accessory buildings. **Motion by Schaefer/Legner to approve a conditional use for the construction of a 24' x 26' detached accessory garage for residential storage purposes which will replace the deteriorating existing detached garage and reduction of the existing 13' x 16' garden shed accessory building to 13' x 13' at 2806 Arrowood Lane. Questioned and carried 5:0.**

Proactive Zoning for Future Development – Supervisor Schaefer reported the Plan Commission did not act on a zone change proposal for a parcel at 3311 Eagle Avenue. Fred stated it is important to have shovel-ready development opportunities. The Plan Commission expressed a desire to meet with the Town Board to create an overall long-range plan or policy to shape the development in the Town. Jeff Kussow was directed to set up a joint meeting of the Town Board and Plan Commission in December or January.

Purchase One-Ton Pickup Truck with Dump Box for Public Works Department – Scott Turner reviewed the three quotes the Town received for a one-ton pickup truck with a dump box. **Motion by Kachel/Schaefer to approve the quote from Kocourek Ford for a one-ton pickup truck from Kocourek and the quote from Monroe Equipment for a dump box for a total price of \$34,812. Questioned and carried 5:0.**

Approve Assessor Contract – Attorney Kevin Terry recommended adding under 1) Employment the language “For all purposes, Assessor is an independent contractor and not an employee of the Town.” **Motion by Schaefer/Kachel to approve a three-year Assessor contract for \$30,900 per year and \$500 for software with language added that the Assessor is an independent contractor. Questioned and carried 5:0.**

Request for Funding 2012 Rib Mountain Rendezvous / Polka Fest - Kelly Clark of Howard Johnson's, representing Neal Zunker of TMC Adventures, reported the fall Polka Fest will be held October 26-28 and they are requesting reimbursement of \$1,000 for advertising expenses. **Motion by Legner/Kachel to reimburse up to \$1,000 according to the Town's Tourism Funding Request Guideline upon submittal of receipts for the October 26-28 event. Questioned and carried 5:0.**

Request for Funding from the Rib Mountain Business Association – Ralph Merwin, President of the Rib Mountain Business Association, reported on the success of the first Rib Mountain tourism guide printed last year. It was sent to all Rib Mountain businesses and residents and it received great reviews. It was requested that future guides be distributed more widely across the state. Mr. Merwin stated the second guide will additionally include a map of the entire Town of Rib Mountain, a shopping center section, and an article about the cleanup of Lake Wausau. The Association requested \$10,000 from the Town to support this endeavor. **Motion by Legner/Kachel to approve reimbursement up to \$10k according to the Town's Tourism Funding Request Guideline upon submittal of receipts for the second guide. Questioned and carried 5:0.**

Request for Sponsorship for the International Council of Shopping Centers – Wausau Conference – Administrator Rhoden reported Wausau will host an ICSC conference on

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
October 16, 2012

November 14, 2012. She recommended the Town move forward with sponsorship of \$250 to support ICSC and recognize the Town of Rib Mountain as an event sponsor.

Motion by Schaefer/Legner to approve the \$250 ICSC sponsorship. Questioned and carried 5:0.

License Applications – Attorney Kevin Terry commented on the background checks of the operator license applicants and recommended approval. **Motion by Schaefer/Sybeldon to approve operator licenses for Sandra L. Bickle and Devlin V. Verley. Questioned and carried 5:0.**

Payment of Bills and Approval of Journal Entries and Transfers - **Motion by Schaefer/Legner to approve payment general checks 40432 through 40509 and Journal Entries 12-108 through 12-120. Questioned and carried 5:0.**

Reports

It was the consensus of the Town Board members to cancel the November 6 regular meeting due to the Presidential election.

Town Attorney Kevin Terry provided an update on a garnishment for one of the Town's vendors and reported on the status of an agreement for delinquent room taxes.

Administrator Rhoden provided a written report along with a summary of the recent ICSC conference in Chicago.

Fire Chief Paul Wirth provided a written report. He commented on the Town's ISO rating.

Assistant Zoning Inspector Jeff Kussow provided a written report on monthly permit activity, a potential condemnation process, and the Focus on Energy grant. He reported on the WPS walk-through of municipal buildings and he is working on an energy policy for the Town. Jeff will attend building inspection training in Illinois the week of November 26.

Streets/Parks Superintendent Scott Turner reported on Town roads and crew activities. He noted the "Welcome to Rib Mountain" sign has been reinstalled on CTH NN, VanErt will install flashing beacons and Century Fence will complete the pavement marking on CTH N. Ron Wimmer recently assisted with repair of four storm sewer inlets on Deer Tail Lane.

Clerk -Treasurer Patricia Jahns provided a written report and noted in-person absentee voting begins October 22.

Committee / Commission Reports

The Rib Mountain Park Commission met on October 9 to discuss the 2013 budget and upcoming winter season.

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
October 16, 2012

The Public Works Committee – Supervisor Schaefer noted the Town now qualifies as a 501(c) organization and is ready to accept donations for benches, trees, etc. An article will be in the upcoming Town Beat newsletter.

The Walkable Community Committee will meeting October 18.

Public Comment Period – None

Adjourn – **Motion by Kachel/Legner to adjourn at 7:19 p.m. Questioned and carried 5:0.**

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer