

**TOWN OF RIB MOUNTAIN  
TOWN OF RIB MOUNTAIN  
PARK COMMISSION  
July 12, 2011**

**Call to Order**

George called the meeting to order.

**Roll Call**

Commission members Bill Bursaw, Shelley Hertz, Leisle Dille-Markevitch, Scott Miles, George Snyder, Sandi Waring and Duane Zeichert were present. Scott Schatschneider, Streets and Parks Department Superintendent., was also present.

**Approval of Minutes**

A motion to approve the June 14, 2011 minutes was made by Shelley and seconded by Leisle. The motion passed.

**Streets and Parks Report**

1. Scott reported that over the past two years, he has been monitoring paper towel use at Doepke Park. Use is extremely high on weekends and when special events are scheduled for the park. He recommended the purchase and installation of electric hand dryers for the shelter. After some discussion, a motion was made by Scott M and seconded by Bill Bursaw to purchase timed (20-30 second dry cycle) for \$195 each and to fund installation. Motion passed unanimously.
2. Projects:
  - a. Dumpster installation is scheduled for mid-late August.
  - b. Playground installation will be during the week of Aug 8<sup>th</sup>. Staff will complete site prep work prior to that date.
  - c. Software problems with the shelter door locks have kept them from operating properly. Scott S is working on it.
  - d. Graffiti clean-up at Doepke is still being worked on.
  - e. Tennis lights were changed and the timer fixed so that lights will not work when needed up until 10:30 PM.

### **Doepke Park Utilization and Potential Shelter Rental Modification**

Scott S described some of the problems that have been noted at Doepke when there is a baseball tournament and the shelter is rented for an event. Although the park can accommodate the two events, parking becomes a major concern. At the baseball tournament held in June, a staff member had to be present to assist traffic and parking in the lot. A similar situation may occur in August when another tournament is scheduled. Staff is recommending that the shelter agreement be modified so that whenever a baseball tournament (or other major event) is scheduled that they be required to rent the shelter for the extent of the tournament. This would reduce the number of activities (and traffic/parking) at the park. There were many questions about this change. Commission members asked about defining a “major event”? Would volunteers be able to help with parking issues? Would this reduce shelter rental for other groups?

Staff will work on amending the rental agreement so that it will require major events to rent the shelter. Bill suggested defining or setting guidelines for a “major event” and George thought adding a sub-heading on reservation form to reflect shelter reservation would be helpful. Staff will bring us the amended rental agreement and will send a formal notice of any new shelter rental policy to Youth BB.

### **Approved Project Implementation Status**

1. Digger has been ordered and should be here by the end of July.
2. Tennis nets will be ordered.
3. The RTA grant has been filed. We should hear by the fall.
4. Two picnic tables have been fixed and a third will be put at Rookery View.

### **Doepke Park Plantings/Landscaping**

Sandi said that the flowers are in good shape and asked if the money still in the landscaping fund could be used to buy a border to help weeds from entering flower garden. She will measure the area and get the information to Scott S. George complimented Sandi and Leisle for the condition of the flowers and also the park staff for having the park in such good condition.

### **Summer Program Update**

Duane visited with Becky this week and reported that the number of participants is up slightly from last year. Becky would like to spend some of her budget to purchase a portable Frisbee golf game. The recommendation was made for Duane and Becky to work with staff to determine what money is available for this purchase.

### **Financial – Budget 2011**

Park shelter rental was reviewed. \$2, 190 has been collected for rentals with the money helping purchase supplies and pay for Jason to clean-up the shelter.

### **Open Discussion**

George told Bill B that he had been reappointed to the Commission. Congratulations Bill!

### **Adjourn**

Scott made the motion to adjourn and Bill seconded it. Motion passed.

**NEXT MEETING: Tuesday, August 9<sup>th</sup> at 5:00 PM.**