

TOWN OF RIB MOUNTAIN
PARK COMMISSION
Tuesday, March 8, 2011

Call to order

Chairperson George Snyder called the meeting to order at 5:02 p.m. Roll was taken. Members present included Duane Zeichert, Liesle Dille-Markevitch, Sandi Waring and Bill Bursaw. Scott Schatschneider, Streets and Parks supervisor was also present. Shelley Hertz came ½ hr later. Scott Miles was excused. Also in attendance was Becky, Miller, coordinator of the Summer Program and Lana Lee, representative for playground equipment.

Approval of Minutes

George asked for approval of the March 8, 2011 minutes. Bill Bursaw made a motion to approve, and Duane Zeichert seconded. All approved.

Summer Program:

Becky Miller was present to discuss her plans for the Summer Program, 2011. South Mountain and Rib Mountain Elementary Schools are again program locations. She needs to have approval to begin recruiting for an Assistant Director. She presented a job description and wanted to post the position on the Town web site and in the Town Beat. The position legally needs to be posted for 2 weeks with resume submittal deadline of 4/1. She is hoping to present applications to the Parks Commission at the April 12 meeting and then to the Town Board, also in April. She will chose the top 3 applicant resumes, do phone interviews followed by in person interviews. The chosen applicant must pass a background check. The job description must reach the Town Beat by 3/11. Also discussed were the dates of the program, themes and cost. Becky would like to omit the price difference for additional children in a family and make the price \$35/week per child. It has been \$35/week for the first child and \$25/week for additional children within the family. Scholarships are not available for this program due to time constraints to check out "need".

Bill B. motioned to proceed as presented for the Assistant Director, dates, themes (Rib Mountain has Talent!), rates etc. Duane Z. seconded and all approved. Becky will return 4/12 with her recommendation.

Doepke Playground Proposal

Lana Lee, the representative from Lee Recreation, LLC, presented a proposal for playground equipment for Doepke Park. This would be slated for the 5-12 yr. old age group. Lana told us that the company is "green" and all equipment is made from recycled plastic, has a 15 yr. warranty, and is all modular. Lana presented the configuration chosen by Scott M., Sandi W, and Lielse M. to the group. It is comprised of 24 play events and has a maximum allowance of 84 children at once. Scott S. asked for suggestions of anything that Lana felt might be a good addition or missing. It is to be placed adjacent to the existing playground and it was suggested that the fence for the 2-5 year old playground be left, but a gate added to get between the playgrounds. There is no need for a fence around the new equipment, but it was suggested to add a few benches for seating.

A resilience surface is needed but not included. It can be of engineered wood fiber (approx \$3000) or shredded rubber that would need to be 6" deep, for \$5500. Scott S. said he would not want the engineered wood fiber. There needs to be a border to contain the surface, pieces are 4' long and interlock. Cost of that part is \$1770. To have them install was approximately \$11,000. Total cost for all parts is \$61,600 and includes a 25% discount on the actual equipment. This is approximately \$10,000 over budget, however, it was the feeling of the board to "do it right" and not scrimp. Scott S. does not want his staff to be involved in the installation due to the complexity and time. He felt they were only in the way on the installation of the 2-5 yr. old playground. The company needs a 3-week lead-time and it will take 4 days to install. Shelly H. made a motion to take the proposal to the Town Board for funds not to exceed \$62,000 and Liesle seconded the motion. Funds will be coming from the Borrowing Note. Scott S. and George S. will do presentation to the Town Board.

Streets and Park Superintendent's Report - Scott

The locks at Doepke Park will be programmed by the end of the month. The Skating Rinks have all been closed due to the warmer weather and will not be re-opened this year. Lighting and cameras are still being worked on at Doepke and the dumpster installation is closer to being started. Scott S. is getting a brick mason to give him a quote. There needs to be a lights in the area to discourage using the dumpster as a "public dump" site. It will be approximately \$5000 to install, including lights. Plans are for completion this year. Shelly made a motion for Scott S. to go to the Board and request funds. Bill B. seconded and all approved.

Wausau Area Youth Soccer

George S. presented an e-mail from Joel Braatz, Wausau Are Youth Soccer Association, laying out dates and stipulations for use of the Doepke Soccer Field from July 6, 2011 through August 12, 2011. Shelly H. made a motion to approve all dates and stipulations as laid out in his e-mail and Sandi W. seconded the motion. All approved.

Wausau Area Youth Baseball

Wausau Area Youth Baseball has not yet responded to George's request for a schedule.

Parks Donor Program

Liesle presented a brochure for the Parks Donor Program. It still needs the logo and pictures. It was discussed about the possibility of using the same picture that is on the Doepke Park brochure. Liesle said it is still a work in progress and will continue working on it.

Attorney Toner said that some changes still need to be made on the 501(c)3 Program, but progress is being made.

Financial Report/budget status

5% of the budget has been used to date.

Open Discussion:

Rookery Park - Scott S. has been asked to enlarge the parking lot. He has said no; do we want a Park or a parking lot? It is very busy there.

Tennis Lessons at Rib Mountain: Elementary - Volunteer "Teresa" runs the Tennis program at Rib Mountain Elementary but, due to being on the school board, can no longer be involved. She wondered if it would be possible to continue to run it as a Parks Commission function. George S. was concerned if we should be involved in a school program. General consensus was no.

Adjournment:

Bill Bursaw made a motion to adjourn and Duane Z. seconded it. All approved.

Next meeting was set for April 12 at 5:00pm.

Minutes submitted by Sandi Waring