

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
April 20, 2010

Chairman Allen Opall called the meeting of the Rib Mountain Town Board to order at 6:37 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Jim Legner, Fred Schaefer and John Sybeldon.

Also present were Town Attorney Christopher Toner, Town Administrator Gaylene Rhoden, Fire Chief Paul Wirth, Streets/Parks Superintendent Scott Schatschneider, Inspector Dan Dziadosz and Clerk/Treasurer Patricia Jahns.

On April 19 2010 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Minutes: **Motion by Legner/Sybeldon to approve the minutes of the 4/6/10 regular and special Town Board meetings. Questioned and carried 5:0.**

Plan Commission Report and Recommendations - Dan Dziadosz apprised the Board of Bob Ristow's pre-application conference with the Plan Commission for the rezoning of a small residential parcel between Azalea Road and Highway 51 for storage units. The Plan Commission recommended moving forward with a UDD application. Supervisor Schaefer questioned a UDD outside a commercial zone. Town Board members were invited to attend the upcoming public hearing for this proposed development.

Proceed with Bids for Municipal Center Update - Architect Jeff Musson submitted construction estimates and a schedule for project bidding and completion of remodeling for the Municipal Center to comply with current standards and address safety issues. He addressed questions about bidding alternates and indicated there may be energy incentives. New office furniture is not included in the construction estimates. Bids will be let May 10 with substantial work completion by September 30. **Motion by Schaefer/Legner to proceed with bids for the Municipal Center update. Questioned and carried 5:0.**

Proceed with Bids for Tennis Court Resurfacing - The Park Commission recommended tennis court repairs at Liberty Park, South Mountain School and Rib Mountain Elementary School. **Motion by Schaefer/Legner to proceed with bids for tennis court resurfacing. Questioned and carried 5:0.**

Metro Initiative for Wausau's City Square Project - Mary Kate Riordan reported that the City of Schofield pledged \$1,000 but she has not heard back from the Village of Weston. Marathon County indicated it will make a contribution. The

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Board discussed purchasing center circle bricks at \$250 each. Ms. Riordan will research plaque recognition for the Town of Rib Mountain in lieu of bricks.

Motion by Kachel/Schaefer to donate \$1,500 from Rib Mountain tourism dollars to the Metro Initiative for Wausau's City Square Project. Questioned and carried.

51/29 Trail Update - Staff met with WisDOT representatives regarding easements for the 51/29 trail. All of the easements must be obtained using Federal Highway Administration guidelines along with a right-of-way plat. The plat will take approximately six months. Project construction is anticipated in 2011.

Resolution 10-02: Bike to Work - **Motion by Schaefer/Legner to adopt Resolution 10-02 Bike & Walk to Work Week and direct Staff to put it on the Town's Facebook and webpage. Questioned and carried 5:0.**

Resolution 10-03: Stewardship Grant - **Motion by Kachel/Legner to adopt Resolution 10-03 Submittal of Grant application for Hiking Trail at Doepke Recreation Area with corrections. Questioned and carried 5:0.**

Set Date for Public Hearing for Updated Five Year Park Plan - Administrator Rhoden apprised the Board that any significant changes to the Five Year Park Plan require a public hearing according to be eligible for WisDNR funding. The Board determined a change in the mission statement was not a major change. **Motion by Schaefer/Legner to not hold a public hearing. Questioned and carried 5:0.**

Annual Appointments - Chairman Opall appointed Chris Toner as the Town Attorney, Daniel Dziadosz as the Building Inspector, Patricia Jahns as the Clerk-Treasurer, and Paul Wirth as the Fire Chief-Fire Inspector. **Motion by Schaefer/Legner to approve the Chairman's annual appointments. Questioned and carried 5:0.**

Chairman Opall appointed Board members to the following Standing Committees:

Finance & Personnel Committee - John Sybeldon (Chair)
Fred Schaefer, and Jim Legner

Public Safety Committee - Pete Kachel (Chair)
Jim Legner and Allen Opall

Public Works Committee - Fred Schaefer (Chair)
John Sybeldon and Pete Kachel

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Motion by Schaefer/Sybeldon to approve the Chairman's Standing Committee appointments. Questioned and carried 5:0.

New Hires -**Motion by Schaefer/Legner to hire Rebecca Miller as the Summer Playground Director at the rate of \$14.93 per hour. Questioned and carried 5:0.**

Motion by Kachel/Sybeldon to rehire Natasha Timm as the Playground Assistant at the rate of \$7.99 per hour. Questioned and carried 5:0.

Motion by Schaefer/Sybeldon to rehire William Krautkramer as seasonal summer help for the Public Works department at the rate of \$10.57 per hour. Questioned and carried 5:0.

License Applications - **Motion by Schaefer/Legner to approve operator licenses for Connor C. Buettgen, Heather M. Harris, Teresa J. Judd and Kasi Jo Wicke. Questioned and carried 5:0.**

Motion by Schaefer/Sybeldon to approve amusement device licenses for National Entertainment Network for four arcade devices in the Wal-Mart Store at 4300 Rib Mountain Drive and to approve three casino-like devices for the RStore Rib Mountain LLC in the Travel Center at 4600 Rib Mountain Drive for the license period from July 1, 2009 through June 30, 2010. Questioned and carried 5:0.

Forthcoming Events:

- Doepke Recreation Area Fund Raising Committee: Park Commission President George Snyder reported one new bench was donated for Doepke Park. The Community Foundation balance is approximately \$22,000.
- Walkable Community Committee: The Bike Road will be held on Saturday, May 22, from 10 a.m. to 1 p.m. at Rib Mt Elementary School at 2701 Robin Lane. The Wausau School District will charge the Town for a custodian.
- Park Commission Report: George Snyder reported Special Olympics will sponsor an event at Doepke Park on June 19. The Commission is working on schedules for Wausau Youth Baseball and Wausau Area Youth Soccer. Fertilizer will be applied to the soccer field. The Wayne Szymanski family made a

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donation to extend the west fence at Doepke Park.

- Public Safety Committee Report: None
- Public Works Committee Report: Supervisor Schaefer reported a fence is needed at the Public Works site.
- Finance & Personnel Committee Report: Supervisor Sybeldon reported the Committee met and discussed a policy for tourism dollars. Staff will draft a resolution for Town Board approval.
- Town Chairman Report: Allen Opall reported he received a call from a new school bus driver who was having a difficult time with addresses in outlying areas, especially in the dark. He inquired if the Town had fire numbers. Dan Dziadosz noted a Town ordinance requires 3" numbers. Chief Wirth commented it would help Fire Department personnel if residences a distance from the road were to have house numbers close to the road but did not see the need for fire numbers.
- Town Supervisor Reports: Supervisor Schaefer noted the Town has over 80 fans on its Facebook.
- Town Administrator Report: Gaylene Rhoden submitted a written report for the Board's review. She noted the minutes from the last Convention Visitors Bureau meeting and encouraged Town Board members to attend these meetings.
- Town Attorney: None
- Fire Chief Report: Paul Wirth submitted a written report. He noted the Rib Mountain Fire Department received honorable mention for the 2010 Heart Safe Community Award. This item should be placed on the Town's Facebook. Paul reported the brush truck will be delivered this week.
- Building Inspector Report: Dan Dziadosz submitted a written report. He reported on the Safety & Buildings Department in-house audit. Bill and Dan are assisting with a League of Municipalities conference in Wausau. Six or seven people have contacted the Town about new housing starts.
- Streets/Parks Superintendent Scott Schatschneider apprised the Board of crew activities and public works projects. He reported the Case tractor backhoe will be delivered this week. He received a thank you for street

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name sign replacements.

- Clerk-Treasurer Report: Patricia Jahns submitted a written report along with March bank balances and long term debt. She noted that the Town paid \$483.82 to the County Treasurer for back taxes on four remnant strips that were incorporated in the Assessor Plat in Section 10. **Motion by Kachel/Legner to approve payment of general checks 36018-36457. Questioned and carried 5:0.**

- Code Enforcement Officer: None

Public Comment Period - None

Adjourn - **Motion by Kachel/Legner to adjourn at 7:37 p.m. Questioned and carried 5:0.**

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer