

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
August 17, 2010

Chairman Allen Opall called the meeting of the Rib Mountain Town Board to order at 6:31 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, John Sybeldon, Jim Legner and Fred Schaefer, a quorum.

Also present were Town Attorney Christopher Toner, Town Administrator Gaylene Rhoden, Fire Chief Paul Wirth, Building Inspector Dan Dziadosz, Streets/Parks Superintendent Scott Schatschneider and Deputy Clerk Michelle Peter.

On August 13, 2010 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Minutes: Motion by Legner/Sybeldon to approve the minutes of the 8/3/10 regular Town Board meeting. Questioned and carried 5:0.

WisDOT Project Agreement: Foxglove Road Overpass - Street/Parks Superintendent Schatschneider stated the Town would bear no costs for the project. He also reviewed the terms and conditions upon completion. **Motion by Schaefer/Sybeldon to approve the WisDOT State/Municipal Agreement for the replacement of the Foxglove Road Overpass. Questioned and carried 5:0.**

Contracts for Utility Burial along Rib Mountain Drive - Streets/Parks Superintendent stated that WPS and Charter require no up-front funds to begin the project, however Frontier wants all the money up-front before construction will begin. Scott Schatschneider had some concerns about including penalty clauses and using a soft date for completion. Attorney Toner reviewed problems when there are a lack of provisions in contracts; what happens if there are over-runs after completion, if items break who is responsible and completion dates. Supervisor Schaefer directed Attorney Toner to draft cover letters to WPS and Charter. **Motion by Schaefer/Kachel to approve the contracts with Frontier Communication, WPS and Charter Communications subject to addressing possible over runs charges, responsible party for damages or breakage and a completion date of May 15, 2011. Questioned and carries 5:0.**

Assignment for Insurance Broker - **Motion by Schaefer/Sybeldon to approve the Horton Group as the Town's insurance broker. Questioned and carried 5:0.**

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WDNR Stewardship Grant Award Discussion - The Town has been awarded a \$30,000 Stewardship grant through the Department of Natural Resources but did not receive the full amount requested. Administrator Rhoden stated that additional funding is available in 2011. It's no guaranty the Town would be awarded any additional funding as the determination is based on a points system. **Motion by Schaefer/Legner to accept the \$30,000 and reapply for additional Stewardship funding for 2011. Questioned and carried 5:0.**

Renewal Contract: Village of Kronenwetter - Chief Wirth informed the board that the Village of Kronenwetter has approved a one-year contract with Rib Mountain. The Village is pleased with services provided by the Town and are working on a five-year contract. **Motion by Schaefer/Kachel to authorize an agreement for ambulance service for 2011 with the Village of Kronenwetter. Questioned and carried 5:0.**

Approval of an Update to Bicycle & Pedestrian Map - The revised map reflects "off-road" facilities on Rib Mountain Drive. **Motion by Schaefer/Legner to approve the Bike and Pedestrian map update. Questioned and carried 5:0.**

Municipal Center Use Policy - Chairman Opall stated this item was discussed at the Personnel and Finance meeting earlier this evening. He felt a policy needed to be in place to give staff guidelines. **Motion by Schaefer/Legner to approve the Municipal Center Use Policy subject to the Administrator's discretion if a rental fee should be imposed. Questioned and carried 5:0.**

Sale of Surplus Town Equipment/Materials - Item was tabled until next meeting.

Educational Reimbursement Request by William Hebert - Motion by Schaefer/Legner to approve the reimbursement of \$1091.78 to William Hebert for his continued education. **Questioned and carried 5:0.**

Employee Manual Changes -

- a. Section 325: Current Employee Contribution Rate for Health Care -
Motion by Schaefer/Legner to approve Section 325 for current employee contribution rate for health care. Questioned and carried 4:0.
- b. Section 330: Holiday Pay for New Hires - **Motion by Schaefer/Legner to approve Section 330 holiday pay for new hires after 30 days. Questioned and carried 3:0.**

Chairman's Appointments - Tabled

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License Applications – **Motion by Kachel/Schaefer to approve the renewal operator licenses for Ruth Holtz and Linda Tanck. Questioned and carried 5:0.**

Report from Employee Health Insurance Review Committee – Administrator Rhoden stated the recommendation of the Employee Health Insurance Review Committee is to continue with the status quo and wait to see where the renewal rates would be.

Forthcoming Events:

- Doepke Recreation Area Fund Raising Committee: Administrator Rhoden is continuing to work on 501(c) (3) status for the Park Commission. George Snyder has volunteered to be Park's representative. Supervisor Legner stated he would represent the Town Board. Administrator Rhoden is seeking a few additional members and considered tapping into the Rib Mountain Business Association Group. She will report back to the board.
- Walkable Community Committee: The Committee is planning a Safe Routes to School kickoff for the reopening of Robin Lane along with the Walk to School Program on October 6, 2010. More details to follow.
- Park Commission Report: None
- Public Safety Committee Report: None
- Public Works Committee: None
- Finance & Personnel Committee Report: None
- Town Chairman Report: None
- Town Supervisor Reports: None
- Town Administrator Report: Gaylene Rhoden submitted a written report for the Board's review. She noted the budget workshops are scheduled prior to the Town Board meetings in September and October. She informed the Board the Town's former intern, Kami, was successful in securing an Administrative Assistant position with the City of Verona.
- Town Attorney: No updates on Wellington Place.

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- Fire Chief Report: Paul Wirth reported that CAAS representatives will be here August 19-20. He submitted a written report. He informed the Board the fire rescue truck's generator has failed. He reviewed options and the \$6,500 repair fee for the generator appears to be most cost effective route. The PTO on the truck will also need to be replaced yet this year.
- Building Inspector Report: Dan Dziadosz submitted a written report.
- Streets/Parks Superintendent Scott Schatschneider provided a written report. Robin Lane should be completed by this Friday. He requested a Public Works meeting prior to the next Board meeting. He notified Mark Meeks that the Wausau Youth Baseball concession stand sustained some vandalism.
- Clerk-Treasurer Report: Patricia Jahns provided a written report.
Motion by Kachel/Schaefer to approve payment of general checks 36851-37022. Questioned and carried 5:0.

Public Comment Period – Maysee Herr appeared presenting her parents who reside at 1505 Ivy Lane. She expressed her parent's frustration in no resolution to the misuse of the bridal path behind their house. The resident at 5706 Rib Mountain Drive continues to misuse the path with an accumulation of junk. Supervisor Schaefer directed Staff to forward a stern letter with orders and requested the bridal path issue be placed on the September 7 Public Works meeting. Jim Nauta, 728 East Lakeshore Drive, asked the Board to address the excess algae in the bay areas of Lake Wausau. He contacted a DNR representative in Wisconsin Rapids who will be happy to discuss concerns with the Board. Chairman Opall recommended the representative placed on the Town Board agenda.

Adjourn - **Motion by Kachel/Schaefer to adjourn at 7:35 p.m. Questioned and carried 5:0.**

Michelle Peter, Deputy Clerk